

2012 Squire Creek Louisiana Peach Festival Food Booth Application

Be sure to provide ALL information requested. Incomplete forms will be rejected. Be sure to read all information provided, including Food Booth Policies. CHANGES HAVE BEEN MADE.

Name of Agency/Business: _____

Contact person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell phone: _____

E-mail: _____ Fax: _____

Food Area Requested: (Please check below)

Downtown Food Court _____ Friday, June 22-Saturday, June 23
(Across from Railroad Park)

Food Court set up is on June 22. You will be sent a set-up time. You MUST set up at that time.
Venue opens to the public at 5 p.m. You MUST vend both days; no early departures.

Civic Center _____ Saturday, June 23 ONLY

Civic Center set up is on June 22. You will be sent a set-up time. You MUST set up at that time.
Venue opens to the public at 8 a.m. No early departures.

Booth Space: Please check the appropriate box. **FEES ARE NON-REFUNDABLE.**

Commercial

\$60 per day per each 10'x10' space,
plus 17% of gross food ticket sales.

number of booth spaces requested _____

OR Non-Profit

\$25 per day per each 10'x10' space,
plus 15% of gross food ticket sales.

number of booth spaces requested _____

Proof of insurance must be included with your booth application Vendors must have liability insurance in force in the amount of \$1 million and must provide the festival with a certificate naming the festival as an additional insured.

List food and drink item(s) with prices being submitted to be sold in booth. **ALL** food and drink items **and** prices **MUST BE** submitted at this time. **Prices must be in \$.50 increments. Vendors may not take cash, only Festival food tickets.** Please include drink sizes in oz., in addition to Sm., Med., Lg., etc.) If you are accepted as a vendor, **no additions may be made to your menu after it is approved by the festival.** Attach a separate page if necessary.

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Preparation of food to be done by whom and where: (See **Food Booth Policies** for additional information)

Specify type of electricity needed:

Number of receptacles requested: _____ @ _____ amps and _____ volts

Specify water needed: _____ to trailer OR _____ access to tap

All Food Vendors with Trailers MUST attach photo of trailer showing tongue and window location, and giving trailer height, width, and length.

Application deadline: May 18, 2012

Mail the following materials:

- completed food booth application proof of liability insurance
- copy of state tax identification (commercial food groups)
- copy of 501-C tax exempt letter (non-profit organizations)
- check or money order for booth space fee (Checks should be made to **Squire Creek Louisiana Peach Festival**)
- trailer photo or sketch with dimensions, including tongue, etc.

**TO: Squire Creek Peach Festival Food Committee
2111 North Trenton St.
Ruston, LA 71270**

Questions? E-mail nbergeron@rustonlincoln.org
or call the Ruston-Lincoln Chamber of Commerce @ 318-255-2031.

PEACH FEST USE ONLY	
\$ _____ Fee	Date Received _____
Accepted as Vendor _____	Date _____
Proof of Insurance Provided _____	
Copy of State Tax ID (Commercial groups) _____	
Copy of 501-C Tax Exempt Letter (Non-profit Org.) _____	
Trailer Sketch Received _____	
Acceptance Letter Mailed _____	Date _____
Rejection Letter Mailed _____	Date _____